

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 249

Minutes of Meeting of Board of Directors

May 16, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 249 (the "District") met at the Board's regular meeting place on May 16, 2024, in accordance with the duly posted Notice of Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Ralph V. Palermo, President
Willie Hodge, Vice President
Norman Adamek, Secretary
Michael Guillory, Assistant Secretary

and all of said persons were present, except Director Guillory, thus constituting a quorum. Director Guillory later entered the meeting after the call to order, as noted below.

Also present were: Mario Garcia of Municipal Operations & Consulting, Inc. ("MOC"); Jordan Weyand of Municipal Accounts & Consulting, L.P. ("MAC"); Odett Newman of Bob Leared Interests, Inc. ("BLI"); John Davis and Jacob Floyd of Langford Engineering, Inc. ("Langford"); Michael Murr of Murr Incorporated ("MI"); Cindy Adamek, a resident of the District; and Rick L. Barker of Schwartz, Page & Harding, L.L.P. ("SPH"), some of whom entered the meeting after the call to order, as noted below.

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

PUBLIC COMMENTS

The Board began by opening the meeting for public comments. There being no public comments presented, the Board continued to the next item of business.

MINUTES

The Board next reviewed the draft minutes of its meeting held on April 18, 2024. After discussion of the draft minutes presented, Director Adamek moved that said minutes be approved, as written. Director Hodge seconded the motion, which carried unanimously.

Mr. Davis entered the meeting at this time.

ACCEPTANCE OF QUALIFICATION STATEMENTS, BONDS, OATHS OF OFFICE, AFFIDAVITS OF CURRENT DIRECTOR, ELECTIONS NOT TO DISCLOSE CERTAIN INFORMATION OF DIRECTORS

The Board considered the acceptance of Bonds, Qualification Statements of Elected Officers, Oaths of Office, Affidavits of Current Directors, and Elections Not to Disclose Certain Information of Directors for Willie Hodge and Michael Guillory. Messrs. Hodge and Guillory each presented their Bonds, Qualification Statements of Elected Officers, Oaths of Office, Affidavits of Current Directors, and Elections Not to Disclose Certain Information. After discussion on the matter, it was moved by Director Adamek, seconded by Director Palermo and unanimously carried, that the Board (i) approve said Bonds, accept said Qualification Statements of Elected Officers, Oaths of Office, Affidavits of Current Directors, and Elections Not To Disclose Certain Information, and (ii) declare Willie Hodge and Michael Guillory to be duly elected and qualified Directors of the District, each to serve a four (4) year term ending May 6, 2028.

REORGANIZATION OF THE BOARD OF DIRECTORS AND ELECTION OF OFFICERS

The Board considered the reorganization of the Board of Directors. After discussion, the Board concurred that all Directors remain in their current officer positions.

DISTRICT REGISTRATION FORM

The Board considered approving a District Registration Form required by the Texas Commission on Environmental Quality (the "TCEQ"). Mr. Barker explained that, in accordance with §36.054(e) and §49.054(f) of the Texas Water Code, municipal utility districts are required to file names, mailing addresses, officer positions and terms of directors with the TCEQ within thirty days (30) after an election or appointment. He advised that with the Board's approval, SPH will prepare an updated District Registration Form to include the new terms of office of Directors Hodge and Guillory and file same with the TCEQ. After further discussion of the matter, Director Adamek moved that the Board authorize SPH to complete the updated District Registration Form as discussed and file same with the TCEQ. Director Palermo seconded said motion, which unanimously carried.

LIST OF LOCAL GOVERNMENT OFFICERS

Mr. Barker reminded the Board that, pursuant to Chapter 176 of the Texas Local Government Code, the District is required to and does maintain a list of Local Government Officers, which includes the members of the Board and the District's Investment Officers in connection with conflict of interest disclosure requirements. After discussion on the matter, Director Adamek moved that the District update the District's list of Local Government Officers as required by law. Director Hodge seconded said motion, which unanimously carried.

DISTRICT SECURITY

The Board next considered the report regarding District security matters. Mr. Barker presented the Harris County Sheriff's Office ("HCSO") security patrol report for April 2024, a copy of which report is attached hereto as **Exhibit A**.

TAX ASSESSOR-COLLECTOR'S REPORT

Ms. Newman next presented to and reviewed with the Board the Tax Assessor-Collector's Report for the month of April 2024, a copy of which report is attached hereto as **Exhibit B**. After discussion, Director Adamek moved that the tax assessor-collector report be approved and the checks identified therein be approved for payment from the District's tax account. Director Adamek seconded said motion, which carried unanimously.

DELINQUENT TAX REPORT

Mr. Barker next presented to and reviewed with the Board the Delinquent Tax Report, dated May 16, 2024, prepared by Perdue, Brandon, Fielder, Collins & Mott, L.L.P., the District's delinquent tax collection attorneys, a copy of which report is attached hereto as **Exhibit C**. He noted that no action was being requested at this time in connection with the accounts listed in the report.

Director Guillory entered the meeting at this time.

BOOKKEEPER'S REPORT

Mr. Weyand next presented to and reviewed with the Board the Bookkeeper's Report, dated May 16, 2024, a copy of which report is attached hereto as **Exhibit D**. After discussion, it was moved by Director Adamek that the Bookkeeper's Report be approved and that the disbursements identified therein be authorized for payment. Director Guillory seconded the motion, which carried unanimously.

Mr. Weyand reported to the Board regarding a check that was fraudulently cashed late in 2023. Mr. Weyand then reported that MAC is still investigating the matter, but that MAC has resolved the District's obligations to the payee.

The Board then inquired about a request from the HCSO regarding disputes about prior payments made by the District for security services. Mr. Weyand reported that MAC is currently investigating this matter as well.

After discussion, Director Adamek moved that: (i) MAC review this issues regarding the fraudulent activity and the HCSO payments, (ii) MAC send all relevant information regarding same to SPH and Director Adamek for review prior to the next Board meeting, and (iii) the District's auditor be authorized to review same for accuracy and completeness if deemed necessary by SPH or Director Adamek. Director Guillory seconded said motion, which carried unanimously.

UNCLAIMED PROPERTY

The Board next considered the approval of Unclaimed Property Reports as of March 1, 2024. Mr. Weyand reported that there is unclaimed property in the amount of \$1,916.00 in the District's general operating fund to be reported and transferred to the State Comptroller's office at this time. Ms. Newman reported that there is no unclaimed property in the District's tax fund to be reported at this time. After discussion on the matter, Director Guillory moved that the Unclaimed Property Reports as of March 1, 2024, be approved, and that the Board authorize MAC and BLI to file same with, and transfer funds to, the State Comptroller prior to July 1, 2024. Director Hodge seconded the motion, which carried unanimously.

LANDSCAPING WITHIN THE DISTRICT

The Board next discussed landscaping within the District. In connection therewith, Mr. Murr presented to and reviewed with the Board a Progress Report-Landscape Projects, a copy of which report is attached hereto as **Exhibit E**. It was noted that no action was being requested of the Board at this time.

STORM WATER MANAGEMENT PROGRAM REPORT

Mr. Barker presented to and reviewed with the Board a Storm Water Management Program Report in connection with the District's detention and drainage facilities for May 2024 prepared by Storm Water Solutions, LP; a copy of said report is attached hereto as **Exhibit F**. He noted that no Board action is being requested at this time in connection with the report.

ENGINEERING REPORT

Mr. Floyd next presented to and reviewed with the Board the Engineering Report, dated May 16, 2024, a copy of which report is attached hereto as **Exhibit G**, relative to the status of various projects within the District.

OPERATOR'S REPORT

The Board next considered the Operator's Report. Mr. Garcia presented to and reviewed in detail with the Board a written Operations Report prepared by MOC, dated as of April 2024; a copy of the report is attached hereto as **Exhibit H**. It was noted no repairs were being recommended at this time.

REVIEW AND APPROVAL OF CONSUMER CONFIDENCE REPORT

Mr. Garcia next informed the Board that MOC has prepared the District's 2023 Consumer Confidence Report (the "CCR") and presented to and reviewed same with the Board, a copy of which is included with **Exhibit I**. In connection therewith, Mr. Barker advised the Board that, pursuant to CCR requirements promulgated by the EPA and the TCEQ, the District is required to provide a report to all customers of the District by July 1 of each year, containing various

information regarding the District's water supply. Mr. Garcia requested that the Board approve the CCR, subject to final review by SPH, and authorize MOC to distribute the CCR to all customers electronically (via direct URL link on the District's water bill and posting on the District's website). After further discussion, Director Guillory moved that the CCR be approved, subject to final review by SPH, and that MOC be authorized to distribute same to the District's customers electronically, as requested, prior to July 1, 2024. Director Adamek seconded said motion, which carried unanimously. Mr. Garcia noted that MOC will send a copy of the final CCR to Touchstone for posting, once approved.

COMMUNICATIONS REPORT

The Board deferred review of a communications report after noting that no report had been received and no representative was present at the meeting.

ATTORNEY'S REPORT

Mr. Barker presented to and reviewed with the Board an annual continuing disclosure report related to the District's outstanding bonds prepared by McCall, Parkhurst & Horton L.L.P. ("McCall"). Mr. Barker noted that, as previously authorized, McCall filed said report, as required..

ISSUANCE OF UTILITY COMMITMENTS


The Board considered the issuance of utility commitments. In connection therewith, Mr. Barker reminded the Board that a request had been received from Harris County Emergency Services District No. 7 ("ESD 7") in connection with the provision of service to and possible annexation of an approximately 63-acre tract of land located adjacent to the District's eastern boundary. Mr. Barker then reminded the Board that it previously (i) authorized SPH to prepare the necessary documentation related to the proposed annexation and (ii) authorized SPH and Langford to prepare and forward a conditional "will serve" letter to ESD 7 and noted that said documentation is in the process of being prepared at this time.

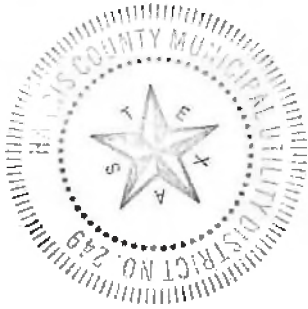
CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.071 AND/OR SECTION 551.072

The Board deferred convening in closed session at this time.

ADJOURN

There being no further business to come before the Board, upon motion duly made by Director Guillory, seconded by Director Adamek and carried unanimously, the meeting was adjourned.


Secretary



LIST OF ATTACHMENTS TO MINUTES

- Exhibit A Security Report
- Exhibit B Tax Assessor-Collector's Report
- Exhibit C Delinquent Tax Report
- Exhibit D Bookkeeper's Report
- Exhibit E Progress Report-Landscape Projects
- Exhibit F Detention and Drainage Facilities Report
- Exhibit G Engineering Report
- Exhibit H Operator's Report